

# GAVILAN COLLEGE CURRICULUM MEETING

Monday, April 24, 2006

2:10-4:00 p.m., PH 101

## MINUTES

Present: S. Dodd, E. Luna, K. Warren, S.C. Au-Yeung, S. Carr, E. Alster, J. Olivas, J. Parker, R. Lee, K. Campbell, J. Pruitt, F. Lozano, A. Rosette, F. Lopez, L. Tenney, B. Donovan, A. Oropeza

Guests: Mike Doty, Doug Havic, Rachel Contreras, Linda Merchant, R. Perez

### I. Call to Order

The meeting was called to order by Susan Dodd at 2:16 p.m.

### II. Agenda Adjustments

Include "Announcements" under Item II:

Susan reminded everyone to use the curriculum forms on the website as minor corrections are regularly made.

### III. Approval of Consent Agenda

#### A. Minutes of April 10, 2006

MSC (E. Alster/E. Luna) to approve with the following correction:

IV.A.2.b. ~~All~~ **Summer** computer classes were pulled from the Community Ed. schedule to measure the effect on ~~fall semester~~ credit offerings.

### IV. Curriculum

#### A. New Business

##### 1. New Course Proposal – First Reading

##### a. AJ 100A – Basic Police Academy

MSC (S.C. Au-Yeung/E. Luna) to approve

Sherrean reported that this is a new, 900 hour, agency-specific police academy for the Santa Clara County Sheriff's Office. It is a written agreement worked out by Steve with the sheriff's office for a credit course. The sheriff's office supports the academy personnel and faculty meet minimum Title V qualifications. The academy faculty is bound by the same 60% part-time faculty rule. Things to be worked on for the second reading include:

- Whether the academy placement exam should be a prerequisite or advisory to control who registers. Mike Doty noted that a criminal check and an entry level exam can be incorporated into the prerequisites for non affiliated students who register. It was suggested that the additional 20 hours be the prerequisite to differentiate it from the other academy course.
- The repeatability issue, as it means that each time it is successfully repeated; students get additional skills, not that they are unsuccessful.

- The manner of awarding units; based on the number of hours or adjusted.
- b. ESL 702A – ESL for the Workplace  
MSC (K. Campbell/S.C. Au-Yeung) to approve
- 2. New Course Proposal – Second Reading
  - a. ESL 702A – ESL Citizenship A
  - b. ESL 702B – ESL Citizenship B  
MSC (E. Alster/S.C. Au-Yeung) to approve both
  - c. ENGL 756 – GED Preparation  
MSC (K. Campbell/E. Luna) to approve  
Rachel reported that this course was put under English because it is basically a reading test even though social studies, literature, science, and math are also included. Leslie suggested that listing all the areas may be beneficial as a student may need to test only in one area. Russell suggested that non-credit classes be advertised under one heading and broken up in all areas. This is the second reading but can be modified later.
  - d. PE 73 – Fitness through Dance  
MSC (R. Lee/L. Tenney) to approve
- 3. Modification to Existing Course – Form C
  - a. ENGL 260 – Preparation for College Reading  
MSC (S.C. Au-Yeung/E. Alster) to approve

## V. Issues

### A. Old Business

1. Double Counting of the Cultural Diversity Requirement  
MSC (E. Alster/S.C. Au-Yeung) to accept proposal  
Susan will request that this item be placed on the next faculty senate meeting for action so it can go into effect next year. The intent was not to add additional requirements, but to provide exposure to cultural diversity. Leslie distributed proposed language for the committee's review. The next step would be to double count units after 18 unless departments specifically state otherwise. Leslie will work on that modification and bring forth suggested wording.
2. Update on Horticulture Class  
Russell reported that he is waiting to meet with Steve. He did a general review of other horticulture programs and wondered to what extent Gavilan will support a horticulture program. He noted that Richard Soria is not listed as a Cabrillo employee and the Cabrillo Horticulture 1A course description is the same as what was submitted at Gavilan. Sherrean noted that the intent was not to start a program but to test the waters. Jesus noted that other colleges offer the program under science but also offer some vocational programs and all are transferable courses. He suggested we offer the first two basic courses as a test. There was discussion regarding the direction of the college and what the decision process is. Enrique stated that instead of going in a lot of scattered directions we need to have the bigger discussion campus-wide of where we are going. The missing piece is the mechanism. Issues are discussed in different groups and committees in an isolated form, they should be blended. Decisions or recommendations are

made but are not carried through. Individual groups need a stronger voice. If the class is being offered as a pilot, have a plan for the next step. Curriculum and budgeting need to be linked. Joy suggested finding out if there is an interest before offering a class. Fran suggested offering the class through community ed. as a test. Karen voiced concern that teaching a course at a local business raises questions that a business approach might be different as opposed to an academic approach. Arturo noted that the process for introducing a new class needs to be defined because previous policy indicated that new classes had to be researched and marketed because we couldn't just expand.

B. New Business

Fall semester Meetings - Day/Time

It was tentatively agreed to meet on Mondays, 2:30-4:30 p.m.

VI. Adjournment

The meeting adjourned by consensus at 3:44 p.m.